

**FOCUS SAMPLE REVIEW CHECKLIST**

**TRANSPORTATION SERVICES**

<b>Agency/Area Program:</b>	<b>Reviewer Name:</b>
<b>Focus sample individual name/#:</b>	<b>Review Date:</b>

<b>BASED ON OBSERVATIONS/INTERVIEWS – THE FOLLOWING IS PRESENT</b>	<b>YES/NO/NA – NOTES FROM OBSERVATIONS/INTERVIEWS</b>
<b>TRANSPORTATION OF SERVICES (404 NAC 4-006)</b>	

Vehicles are <b>adapted to meet the needs of individuals served.</b>	
Individuals are <b>NOT denied transportation services due to lack of adaptation of vehicles.</b>	
Adequate measures are taken to provide a <b>sufficient number of staff in the vehicle to ensure safety and to meet the needs of each individual being transported.</b>	
Staff transporting individuals are <b>capable of assisting individuals in and out of vehicles and to and from parking places.</b>	
Staff transporting individuals <b>have knowledge of state and local traffic rules.</b>	

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### TRANSPORTATION SERVICES

BASED ON <b>FILE REVIEW --</b> THE FOLLOWING IS PRESENT	YES/NO/NA – NOTES FROM <b>FILE</b> <b>REVIEW</b>
Staff transporting individuals <b>have a valid driver's license with the appropriate class code.</b>	
Staff transporting individuals <b>have received training in:</b> <ul style="list-style-type: none"> <li>• <b>First aid;</b></li> <li>• <b>CPR; and</b></li> <li>• <b>In meeting the needs of the specific individuals for whom transportation is provided.</b></li> </ul>	